



CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
CVUSD Board Room  
1402 E. Janss Rd., Thousand Oaks, CA 91362

BOARD OF EDUCATION REGULAR MEETING  
Tuesday, November 5, 2019

## MINUTES

### 1. CLOSED SESSION

President Connolly announced that there were no public comment cards submitted, and the Board convened into Closed Session at 4:01 p.m.

#### A. Public Comments

#### B. Public Employee Appointment/Employment, Pursuant to Government Code §54957: Superintendent's Evaluation

#### C. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code §54957

#### D. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case A-19/20

#### E. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case B-19/20

#### F. Consideration of Student Discipline, Education Code §35146, Action other than expulsion (2)

Closed session ended at 5:30 p.m.

### 2. OPEN SESSION

#### A. Call the Meeting to Order and Roll Call

Call to Order and Roll Call: President Connolly called the meeting to order at 6:01 p.m.

Board Members present: President Connolly, Vice President Cindy Goldberg, Sandee Everett, Bill Gorback, Jenny Fitzgerald and Student Board Trustee Jordan Scott.

Administration present: Dr. Mark McLaughlin, Superintendent; Victor Hayek, Deputy Superintendent, Business Services; Jeanne Valentine, Assistant Superintendent, Human Resources; Lou Lichtl, Assistant Superintendent, Instructional Services and Dr. Lisa Miller, Assistant Superintendent, Student Support Services.

#### B. Pledge of Allegiance

President Connolly asked the audience for a moment of silence for those who were affected by the fires or the Borderline tragedy.

**C. Announcements from Closed Session and Open Session Procedures**

President Connolly announced that the following items were discussed in Closed Session:

**B. Public Employee Appointment/Employment, Pursuant to Government Code §54957: Superintendent's Evaluation**

**C. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code §54957**

**D. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case A-19/20**

Mr. Gorbach made the motion to approve, seconded by Mrs. Goldberg.

**Motion carried: 5-0.**

**E. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case B-19/20**

Mrs. Goldberg made the motion to approve, seconded by Mr. Gorbach. **Motion carried: 5-0.**

**F. Consideration of Student Discipline, Education Code §35146, Action other than expulsion (2)**

**D. Reports from Student Reporters**

Century Academy: Lyn Cavaziel

Conejo Valley High School: Lucy Sussman

Newbury Park High School: Paige Hajiloo

Thousand Oaks High School: Kiara Benioff

Westlake High School: Kyle Huemme

Students reported on: School site and SB activities, field trips, parent group events and opportunities, Moorpark College course offerings for the spring, Universal Design in the Cloud, research on blended learning schools, annual blood drives, Red Ribbon Week activities, sports events and accomplishments, Outdoor school student counselor opportunities, Student District Advisory Council representatives and activities, college application workshops, fall and winter rallies and assemblies, Start with Hello activities, future Lancer night, winter sports tryouts, peer mentor assistance at the State of the City event, marching band and cheer competitions, Visual/Performing Arts events, homecoming games and dances, TO Strong Day in remembrance of the Borderline anniversary, remembrances for Veterans Day and the Woolsey/Hill Fires, and Inclusivity Week events

**E. Reports from Parent Support Organizations**

**District Advisory Council (DAC):** Cindy Mayling, Chairperson, commented on the last DAC meeting, which covered introductions of new members, having ELD/ELA pilot curriculum materials available, presentations on the NGSS and Social Science curriculum and the Roadmap for SPSA, an overview of open meeting laws, notable successes and concerns, and parking, pedestrian and crossing guard safety around our campuses. She stated that topics at the next DAC meeting would include the LCAP questionnaire and the opening of the School Choice application season.

**District English Learner Advisory Committee (DELAC):** Alma Molina, Chairperson, commented on the last DELAC meeting, including presentations on the District LCAP goals, EL Services connected to the LCAP goals, and where to find the LCAP and EL Master Plan for Success. They also discussed the District's SPSA plans, Universal Design for Learning (UDL), and how teachers will work with students after the UDL training.

#### **F. Approval of the Agenda**

Mrs. Fitzgerald made the motion to approve the agenda, seconded by Goldberg.

**Motion carried: 5-0.**

#### **G. Comments – Public**

- Speaker 1 spoke about serving on the PTSA Executive Board and on the PTSA at Westlake High School, and talked about the programs they support and how the work of the PTSA directly and positively affects the classrooms.
- Speaker 2 spoke about serving on PTSA at Colina and Westlake High School and talked about fundraising for the classrooms, supplies, book, equipment, academic vocabulary tool kits, stipend for teachers for classroom supplies, and stipends for non-academic items for the classrooms.
- Speaker 3 spoke in support of the PTSA at Westlake High School, and thanked them for their support with the NGSS curriculum, equipment and materials for the classrooms.
- Speaker 4, a 7<sup>th</sup> grade CVUSD student, talked about the importance of all children feeling accepted and understood.
- Speaker 5 yielded time to Speaker 6.
- Speaker 6 spoke about the experience of having a 5-year-old child who is transgender.
- Speaker 7 spoke about the experience of having a transgender boy and shared the importance of including gender diversity education at the elementary school level.
- Speaker 8 spoke on behalf of another parent and talked about that parent's experience of having a transgender child that refused to identify as a girl, and the steps they took prior to a social transition.
- Speaker 9 spoke about the importance of Inclusive Schools Week and attending a presentation on sexual health and gender identity at California Lutheran University.
- Speaker 10 spoke about complying with the state mandates for sexual health and gender identity curriculum and in favor of the HEART curriculum.
- Speaker 11 spoke against gender identity curriculum at the elementary school level.
- Speaker 12 read passages from a book called the Big, Big Ship.
- Speaker 13 spoke about diversity and respect for all protected classes.
- Speaker 14 referenced the dialogue at the August 20 Board meeting regarding sexual health curriculum and asked the Board and District staff to be clear in their communication.
- Speaker 15 thanked the School Board and District leadership for their support of Unity Day and Inclusive Schools Week and talked about events happening at the school sites.
- Speaker 16 spoke against mandating gender studies and indoctrinating children.
- Speaker 17 spoke against adopting gender identity curriculum.

#### **H. Comments - Board of Education**

Board members commented on the following: thanked speakers for their statements and respectful behavior, TOHS potluck for students and parents, SEDAC meeting and presentations, Acacia's Harvest Festival, Maple's Unity Day Celebration, Special Education

transition meetings for parents, DELAC meeting, birthday celebration for the Teen Center, County SELPA meeting, Halloween events at the sites, Sequoia's KA-19 podcast, reflection on the Borderline tragedy and the Woolsey/Hill fires, secondary traumatic stress issues, and a big thank you to the first responders and volunteers who assisted and kept our community safe.

Student Trustee Scott thanked the speakers for their comments and commented on taking time to give prayers to families that experienced trauma during the fires, and voiced her appreciation for schools that offered services and rescheduled school activities that could not be held during the fires. She also commented on honoring senior athletes, Unity day, awareness of digital minimalism and cyberbullying, and reminded everyone about the next SDAC meeting and website.

#### **I. Comments – Superintendent**

Dr. McLaughlin commented on the following: school closure during fires and prepping schools for the safe return of students and staff, community donations for first responders, remembrance of families and community during the fires and Borderline last year, and Distinguished School eligibility for Acacia, Earths and Sycamore Canyon.

### **3. ACTION ITEMS - GENERAL**

#### **A. Human Resources - Resolution #19/20-11: "National School Psychology Awareness Week" - November 11-15, 2019**

Mr. Gorbach made the motion to approve, seconded by Mrs. Goldberg. Mr. Gorbach read the resolution. **Motion carried: 5-0, with an honorary "yes" vote from Student Trustee Scott.**

#### **B. Student Services - Resolution #19/20-09: Inclusive Schools Week**

Mrs. Goldberg made the motion to approve, seconded by Mr. Gorbach. Mr. Gorbach read the resolution. **Motion carried: 5-0, with an honorary "yes" vote from Student Trustee Scott.**

#### **C. Human Resources - PUBLIC HEARING: Board of Education Appointment to the Personnel Commission**

President Connolly convened the Public Hearing at 8:00 p.m. and stated that there were no public speaker cards submitted. There was no Board discussion on this issue, and President Connolly closed the Public Hearing at 8:01 p.m.

#### **D. Human Resources - Board of Education Appointee to the Personnel Commission**

Mr. Gorbach made the motion to approve, seconded by Mrs. Goldberg. There was no Board discussion on this item. **Motion carried: 5-0**

#### **E. Business Services - Approval of Resolution # 19/20-12: Lease-Leaseback and Form of Preconstruction Services Agreement**

Mrs. Goldberg made the motion to approve, seconded by Mr. Gorbach. President Connolly announced that there was one public speaker card submitted:

- Speaker 1 requested that the District allow the Bond Oversight Committee and the community to weigh in when making decisions about spending Bond funds.

Dr. Hayek addressed the public comments by confirming that the duties of the Superintendent and the Board, not the Bond Oversight Committee, are responsible for oversight on approval of contracts, approval of change orders, expenditure of bond funds, handing of all legal matters, approval of project plans and schedules, approval of all deferred maintenance plans, and approval of the sale of the bonds.

The Board and District staff discussed the risks and benefits of this type of funding, possible legal issues with the agreement, an explanation of the lease-leaseback process, the importance of involving teachers and staff in the design phase of construction for classrooms and labs, and an explanation of the bid process for projects.

**Motion carried: 4-1, with Mrs. Everett voting no.**

#### **4. ACTION ITEMS – CONSENT**

President Connolly stated that the Board would start the approval of the consent agenda by addressing pulled items 4B, 4Q, 4V, 4EE and 4Z, in the order given.

##### **B. Board of Education - Approval of Amendments to Board Bylaw 9320 - Meetings and Notices**

Mrs. Goldberg made the motion to approve, seconded by Mrs. Fitzgerald. President Connolly asked for Board discussion on this item. Mrs. Fitzgerald asked that the verbiage regarding the schedule of monthly meetings include a clause stating that there may be exceptions to the schedule. Mrs. Goldberg asked for the address of the location of the Board meeting be changed to 1402 E. Janss Road. The Board reached consensus on both of the requested changes. **Motion carried: 5-0 with the requested amendments.**

##### **Q. Student Services - Contract with Maxim Healthcare Services**

Mrs. Everett made the motion to approve, seconded by Mrs. Fitzgerald. President Connolly asked for Board discussion on this item. Mrs. Fitzgerald asked whether we agree with the jurisdiction of this contract falling within the laws of the state of Maryland and not California, and whether we received legal feedback on this matter. Dr. Hayek responded that the District has a template for all contracts that the vendor must agree to, and this vendor refused to sign our contract because their insurance is out of Maryland. Mr. Gorback asked if this company placed the best offer, and whether there were any vendors available in California. Dr. Miller responded that Maxim is a reputable company that our District has used in the past, and they do have the supply of staffing that we need. **Motion carried: 5-0.**

##### **V. Business Services - Approve the Submission of the Request for Allowance of Attendance Due to Emergency Conditions (Form J-13A)**

Mrs. Fitzgerald requested that the District revise the description to clarify that the dates that those schools were closed were the dates that the power was off to clarify the necessity. Dr. Hayek stated that he would modify the language before the form is submitted to clarify that those school sites did not have power late into the evening.

**Motion carried: 5-0.**

## **Z. Business Services - Notices of Completion**

President Connolly announced that one public speaker card was submitted:

- **Speaker 1** asked for the District to make clear and separate out TOPASS and Measure I Notices of Completion.

President Connolly clarified that "MI" stands for Measure I, and that the information is clear and on the Notice of Completion. Mrs. Everett asked Dr. Hayek to explain what TOPASS funds are and what we can use them for, to which Dr. Hayek responded that TOPASS funds are used for District facilities. He stated that these funds have been continued over due to an agreement that goes through 2040 to use redevelopment funds over time.

**Motion carried: 5-0.**

## **EE. Business Services - Approval of Agreement with the Boys and Girls Clubs of Greater Conejo Valley, Inc.**

Mr. Gorbach made the motion to approve, seconded by Mrs. Goldberg. President Connolly asked for Board discussion on this item. The Board and District staff discussed the ability of the District to change the required insurance amounts over the life of the renewal, approved usages for the center, clarification of start times for adult classes, and what type of activities need prior written consent. **Motion carried: 5-0.**

President Connolly asked for a motion to approve the remainder of the Consent Agenda as amended. Mrs. Goldberg made the motion to approve, seconded by Mr. Gorbach.

**Motion carried: 5-0.**

### **A. Board of Education - Approval of Minutes**

### **C. Human Resources - Personnel Assignment Orders**

### **D. Instructional Services - Stipulated Agreement #3-19/20 SA**

### **E. Instructional Services - Stipulated Agreement #4-19/20 SA**

### **F. Instructional Services - Parent Support/Booster Organization Reauthorization: Booster Clubs**

### **G. Instructional Services - Overnight Trip Request - Thousand Oaks High School Boys Basketball**

### **H. Instructional Services - Overnight Trip Request - Thousand Oaks High School Baseball**

### **I. Instructional Services - Overnight Trip Request - Thousand Oaks High School Jazz Ensembles**

### **J. Instructional Services - Approval of Contract - ProDev Series, Inc. - Westlake High School**

### **K. Instructional Services - Approval of Contract - Matthew Love, PhD**

### **L. Instructional Services - Approval of Contract - EdFiles – DO**

### **M. Instructional Services - Approval of Contracts Under \$5,000**

### **N. Student Services - Contract for Residential Treatment Center Placement for Student #20-19/20**

### **O. Student Services - Contract for Residential Treatment Center Placement for Student #22-19/20**

### **P. Student Services - Contract for Residential Treatment Center Placement for Student #23-19/20**

### **R. Student Services - Contract with Medical Billing Technologies, Inc.**

- S. Student Services - Approval of Contract - Rockstar Recruiting LLC, DBA Staff Rehab
- T. Business Services - Approval of 2018-2019 TOPASS Annual Compliance Report
- U. Business Services - Approval of 2019-2020 TOPASS Expenditure Plan
- W. Business Services - Approve Lease Extension - Xerox Financial Services LLC
- X. Business Services - Approval of Agreement for Q SIS Hosting Service Between Ventura County Office of Education and the Conejo Valley Unified School District for the 2019-2020 Fiscal Year
- Y. Business Services - Approval of Memorandum of Understanding with the Ventura County Office of Education - Data Sharing Services
- AA. Business Services - Approval of Purchase Order Report (PO's exceeding \$5,000)
- BB. Business Services - Approval of Ad Hoc Maintenance Agreement for 2019-2020
- CC. Business Services - Disposal of Surplus and Obsolete Equipment
- DD. Business Services - Approval of the Agreement with POMS & Associates for Commercial Insurance Coverage for CVUSD Connected Booster Groups

## 5. INFORMATION/DISCUSSION ITEMS - GENERAL

### A. Student Services - Presentation: Post-Secondary Program by Dr. Lisa A. Miller, Assistant Superintendent, Student Services

Dr. Lisa A. Miller presented information on the Post-Secondary Program, including the program goals, overview, curricular domains, highlights, instructional focus, placement into the program, independent living training, and what is next for students. She also acknowledged Director Erika Johnson, Coordinator Shane Craven, and Teachers Brenda Sampson-Safian, Lori Axelrod-Ngo and Caroline Hugar for their support with this program. Dr. Miller also discussed the District's grant-funded position, Employment Specialist for Workability, who works with organizations in the community to employ students with special needs.

President Connolly announced that there were two public speaker cards submitted:

- Speaker 1 yielded time to Speaker 2.
- Speaker 2 spoke about children with intellectual developmental disabilities, creating pathways to college and success for these students, and promoting CTE pathways for students with disabilities.

The Board and District staff discussed representation from the Post-Secondary program on SEDAC, how the District recruits companies to assist and employ students with disabilities, possibilities of publicizing the need for community relationships, guidelines for IEP teams to discuss diploma vs. certificate of completion, concern about rates of homelessness, addiction and unemployment for individuals with disabilities, and job shadowing opportunities.

Mrs. Fitzgerald requested that the five questions that were presented at the SEDAC meeting that every student and parent should be able to answer be added into the IEP and 504 plan process.

### B. Instructional Services - Approval of Amendments to Board Policy 5145.3 - Nondiscrimination/Harassment

The Board and District staff discussed the groups that we are prohibited to discriminate against, an explanation of the reference to genetic information, and whether the District have access to that genetic information.

**C. Board of Education - CSBA Delegate Assembly Nominations**

President Connolly asked if there is a member of the Board that is interested in being nominated for CSBA Delegate Assembly. If a Board member is interested, the District must begin the process and agendize the nomination for a future Board meeting. Dr. McLaughlin confirmed that the District approves the nominee first, and then that nominee is placed on the County list for approval. President Connolly asked interested member to contact her or Dr. McLaughlin know so that the District can move forward in the process.

**D. Board of Education - Consideration of Resolution #19/20-13: In Support of the U.S. Census 2020**

President Connolly announced that there was one public speaker card submitted:

- Speaker 1 works for the U.S. Census Bureau and asked the District to adopt the resolution and encourage participation in the U.S. Census 2020.

President Connolly stated that this is an appropriate activities for the School District to be involved in because the benefit of participation comes back to community.

**6. ADJOURNMENT**

**A. Future Board Topics / Activities**

President Connolly reviewed the current Board Topics list and stated that the 2018-19 Academic Achievement Data will be presented at the last Board meeting in December or the first Board meeting in January. She received consensus that the Board is still interested in discussing cell phones and media use, and requested that this item be brought back with input from the Student District Advisory Council (SDAC). The Board did not add any additional items.

**B. Adjournment**

President Connolly adjourned the meeting at 9:15 p.m. The next regularly scheduled Board meeting will be Tuesday, November 13, 2019, 12:00 p.m. Special Closed Session at Conejo Valley High School in the CVUSD Board Room/Board Conference Room, 1402 E. Janss Road, Thousand Oaks.

December 17, 2019


Date



Clerk

December 17, 2019

Date



Superintendent